

Carshalton Boys Sports College



January 2017

Dear Parents/Guardians

Work Experience 17 – 21 July 2017

I am writing to get an update on your child's work experience situation.

If your son or daughter has not yet arranged where they are going, please encourage them to look for a placement as soon as possible and bring back the school green form. As many other schools will be out at the same time it will become increasingly difficult to find places nearer the time.

The deadline for booking work experience places is Friday 24th February 2017. Please remember that all placements have to be checked by the London Borough of Sutton and that time must be allowed for this.

I enclose a form for employers to fill in if they can offer work experience. If you wish to discuss your child's work experience further please telephone me at school or email sjames@carshaltonboys.org

Yours sincerely

S James

Mrs Sharon James
Work Experience Co-ordinator

"Making a Difference"



Headteacher: Simon Barber

Winchcombe Road, Carshalton, Surrey SM5 1RW

Tel. 020 8644 7325 **Fax.** 020 8641 8721

Email. contact@carshaltonboys.org www.carshaltonboys.org