

# Carshalton Boys Sports College

Winchcombe Road, Carshalton, Surrey SM5 1RW  
 Tel:020 8714 3100 Fax:020 8714 3190  
 Email: [jlong@carshaltonboys.org](mailto:jlong@carshaltonboys.org)



All applications should be marked for the attention of Jo Long, HR Manager

...making a difference

## Teacher Application Form

**Application for the position of:**

**Personal Details**

Last Name	First Name
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Previous Names	Title:
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Address (including postcode)	Home Tel No
	Day Tel No
	Mobile Tel No
	Email Address
	DfE Reference No
	National insurance No

<b>Eligibility to work in the UK</b> All successful applicants will be required to provide evidence of their entitlement to work in the UK.	Do you require a work permit in the UK? If you possess a UK permit please specify the date of expiry
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Where did you see this role advertised?

**Education, Qualifications and Training** (Original copies of qualifications will be required on appointment)

Secondary School/ College / Higher Education	Dates		Examinations taken or to be taken. Subjects	Grades Attained	Year Taken/to be taken
	From	To			

**Details of any other specialised training, knowledge or experience**



**Statement of Suitability**

Applicants for the post should write a statement of suitability. Please explain how your ability, skills and knowledge match those required for the appointment, where set out, in the Person Specification. Give examples where you can in support of your application (this should be no more than 2 sides of A4)

**References**

Please give the name and address of **two** referees who can be consulted regarding your professional ability for this post. The first must be your **present or last Headteacher/Principal**. If not, we reserve the right to request one. If you have recently completed full-time education, one should be from your college or university. **References will be taken up if you are shortlisted or before an offer of employment is made.**

Name	Name
Address (including postcode)	Address (including postcode)
Job Title	Job Title
Tel No	Tel No
Email	Email
Professional relationship to you:	Professional Relationship to you:

**Protection of Children**

This post is exempt from the Rehabilitation of Offenders Act 1974. Consequently if you are appointed you will be required to undertake an enhanced Disclosure & Barring Service check. You will be required to declare ANY convictions, cautions and bind-overs you may have, regardless of how long ago they occurred, including those regarded as 'spent'. Having a criminal record will not necessarily prevent you from taking up appointment; it will depend on the nature of the offences and their relevance to the post you are applying for. However, should you NOT declare an offence that is subsequently revealed, e.g. through the DBS check, then this may place your appointment in jeopardy.

Have you ever received a conviction, caution, reprimand, formal warning or bind-over order, or had an allegation made against you investigated? **YES/NO**

Are you either on the Children's Barred List (previously List 99 and PoCA list), ever been disqualified from working with children or been subject to any sanctions imposed by a regulatory body? **YES / NO**

**It is a criminal offence for barred individuals to seek or undertake work with children.**

If you answer yes to any of the above please provide details in a sealed envelope marked Confidential

**Superannuation Scheme**

Do you contribute to the Teachers' Superannuation Scheme?	If you contribute to another scheme, please provide details
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**Disclosure of Interests**

Are you related to or have a close relationship with any member of the school staff or any member of the School Governing Body?

If yes, state the name, relationship and position held

Have you ever been the subject of a formal disciplinary procedure? If yes, please provide details

Have you ever been dismissed from any previous employment? If yes, please provide details

**Declaration**

I hereby give consent for Carshalton Boys Sports College to process and retain on file information (including equal opportunities data & health data) contained on this form. This is required for recruitment and selection purposes and all information will be dealt with in accordance with data protection legislation.

I declare that the information I have given in support of my application is, to the best of my knowledge and belief, true and complete. I understand that if it is subsequently discovered that any statement is false or misleading, or that I have withheld relevant information or canvassed my application it may lead to disqualification or, if I have been appointed, I may be dismissed.

Signature: .....

Date:.....

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## Monitoring Equal Opportunities Policy

Carshalton Boys Sports College values diversity, and has an Equalities Policy to ensure that all applicants are treated fairly, and that they are appointed solely on their suitability for the post irrespective of race, gender, disability, sexual orientation or age.

We are keen to gather and use information about job applicants and the workforce to continually improve our policies and remove barriers to and within employment. This section will be removed before shortlisting and treated in the strictest confidence.

## Personal Details

Full Name

Date of Birth

## Ethnic Group I would describe myself as (please tick/mark one of the boxes)

White		Mixed	
British		White & Black Caribbean	
Irish		White & Black African	
Any other white background		White & Asian	
Asian or Asian British		Any other mixed background	
Indian		Black or Black British	
Pakistani		Caribbean	
Bangladeshi		African	
Any other Asian background		Any other black background	
Chinese or other ethnic group		Gender	
Chinese		Male	
Other		Female	

## Disability

Are you disabled?

Yes/No (please delete as applicable)

If yes what access arrangements, adjustments or adaptations would help you to do this job?

If we ask you to come for interview, are there any access arrangements, adjustments or adaptations you would like us to provide?